



## Girls Basketball Head Coach

**Reports To:** Athletic Director

**Job Status:** Seasonal

**Salary Information:** Salary will be commensurate with experience

**Description:** The Head Coach provides the necessary practice, support, and advice for the Basketball team using existing expertise and skills in the sport.

### Responsibilities

- Develop a culture and program structure that will support healthy competition, fostering of spiritual, physical, and mental growth, team unity, and an overall enjoyable experience for all
- Create a seasonal practice plan, competition calendar, with options for pre-season training, including a summer and/or fall camp(s)
- Grow the Basketball program to a competitive number to field all levels; F/S, JV, Varsity
- Other responsibilities include but are not limited to:
  - Ability to manage a budget
  - Hold booster meetings
  - Secure team related apparel and equipment
  - Secure transportation to/from competitions
  - Attract and hire assistant coaches
  - Delegate set-up tasks for all home competitions
  - Schedule practices and secure locations for practices

### Requirements

- Extensive knowledge of the sport of Basketball, including rules and regulations of the game
- Previous playing/coaching experience is preferred
- Strong leadership, communication, and organizational skills
- Ability to work well with others
- Current certifications in CPR, Concussion, Heat Illness Prevention, Cardiac Arrest, and NFHS (all of which must be completed prior to coaching)
- Follow professional guidelines set forth in CIF

### Special Qualities & Characteristics

- Passionate for the mission of JSerra (i.e., the integral formation of students' faith, intellect, and character)
- Deep appreciation and respect for the Catholic faith and a commitment to the teachings of the Church
- Strong initiative and desire to work in a highly collaborative environment
- Superior rapport with parents, students, and staff

*These tasks are intended to describe the general nature and level of work performed in this job. This is not intended or construed to be an exhaustive list of all job tasks and duties to be performed in this role.*



# JSerra Catholic High School

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Faith. Intellect. Character.

## **HOW TO APPLY**

Interested candidates are asked to first reflect on the **Core Beliefs** (link: <https://www.jserra.org/about/core-beliefs>) of JSerra prior to applying for a position. If after prayerful consideration an applicant believes he or she can support and embrace the foundational principals of JSerra, an email should be sent to [\*\*employment@jserra.org\*\*](mailto:employment@jserra.org) that contains:

- Cover letter indicating position of interest
- Current resume
- Completed & signed Employment Application: [www.jserra.org/employmentapp](http://www.jserra.org/employmentapp)
- Essay – Provide a maximum one-page typed response to the following:

“Having reflected on JSerra’s Core Beliefs which articulate our core identity as a Catholic Religious organization, name ways in which JSerra’s values align with your own personal values, and then explain in what specific ways you anticipate supporting and advancing our school’s mission”.

*For teaching positions, applicants must also provide:*

- Letters of recommendation from current (preferred) or previous supervisors (minimum of two)
- College transcripts

*\*You must download and save the Application for Employment PDF to your computer; then open/complete it and re-save it. If you do not save the application before entering data and save again, typed data may be lost.*

**Please ensure that complete applicant packages are emailed to [\*\*employment@jserra.org\*\*](mailto:employment@jserra.org) in PDF format. Applicants will receive an email acknowledgment that applicant documentation was received. Individuals submitting incomplete applicant packages will not be considered.**

JSerra Catholic High School is a religious 501(c)(3) organization